

# Completely Uninstalling Time Matters

## Summary

When you use the Add or Remove Programs utility to uninstall Time Matters, traces of the software are left behind. This document provides steps for a complete uninstallation.

## When to perform a complete uninstallation

It is unlikely that you will need to perform most of the tasks in this document. Some tasks in particular, such as modifying Windows registry entries, should only be performed under the supervision of LexisNexis Customer Support.

Under most circumstances, it is sufficient to perform the following tasks to uninstall Time Matters from a computer:

- Using the Add or Remove Programs utility
- Deleting the program folder
- Deleting the application data folder
- Deleting the shared files folder

If you believe additional steps are required, contact LexisNexis Customer Support before you begin.

## Tasks to complete

The following tasks are involved in a complete uninstallation of Time Matters:

Uninstalling the application

Deleting the program folder

Deleting the data folder

Deleting the shared files folder

Modifying Windows Registry entries

Removing Time Matters application integration

Uninstalling SQL Server

## Uninstalling the Application

To uninstall the application:

1. On the Windows Control Panel, double-click Add or Remove Programs.
2. In the list of installed programs, highlight **LexisNexis® Time Matters / LNTPA 10.0** and then click the **Remove** button.
3. Follow the instructions in the wizard to uninstall the application.

## Deleting the program folder

The program folder is in the following location by default. Use Windows Explorer to locate and delete the folder.

Time Matters: C:\Program Files\  
LexisNexis\Time Matters

Practice Advantage: C:\Program Files\  
LexisNexis\LNTPA

## Deleting the data folder

The data folder contains program configuration files. This folder's default location depends on your operating system. Use Windows Explorer to locate and delete the folder.

Time Matters:

- XP: C:\Documents and Settings\  
All Users\Application Data\  
LexisNexis\Time Matters
- Vista: C:\ProgramData\  
LexisNexis\Time Matters

Total Practice Advantage:

- XP: C:\Documents and Settings\  
All Users\Application Data\  
LexisNexis\LNTPA
- Vista: C:\ProgramData\  
LexisNexis\LNTPA

## Deleting the shared files folder

This folder contains documents and files that are shared by all users of the program. If you intend to reinstall Time Matters, it is normally best not to delete this folder.

The folder's default location depends on your operating system. Use Windows Explorer to locate and delete the folder.

Time Matters:

- XP: C:\Documents and Settings\  
All Users\Application Data\  
LexisNexis\Time Matters
- Vista: C:\ProgramData\LexisNexis\  
Time Matters

Total Practice Advantage:

- XP: C:\Documents and Settings\  
All Users\Application Data\  
LexisNexis\LNTPA
- Vista: C:\ProgramData\LexisNexis\  
LNTPA

## Modifying Windows Registry Entries

**CAUTION:** Modifying the Windows Registry incorrectly can cause application errors. You should only perform these steps with the assistance of LexisNexis Customer Support.

To open the Registry Editor, click the Windows Start button and select **Run**. Type `regedit` and press ENTER.

Delete the following keys from the Registry:

1. HKEY\_CURRENT\_USER\Software\  
LexisNexis\Time Matters 10
2. HKEY\_LOCAL\_MACHINE\SOFTWARE\  
LexisNexis\Practice Management\  
EntInstall
3. HKEY\_LOCAL\_MACHINE\SOFTWARE\  
Microsoft\Windows NT\  
CurrentVersion\IniFileMapping\  
tm10.ini

## Removing Time Matters Application Integration

Time Matters integrates with several other applications. Since you can add integration after the initial installation of Time Matters, some integration files may not be deleted during the normal uninstallation process. This section describes how to remove integration files left behind after uninstalling Time Matters.

**CAUTION:** Some of the following procedures involve modifying the Windows Registry. You should only perform these steps with the assistance of LexisNexis Customer Support.

### Microsoft Excel

Remove the file `TmExcel.xla` (for Time Matters) or `PaExcel.xla` (for Total Practice Advantage) from your Excel installation folder. This folder is typically:

```
C:\Program Files\  
Microsoft Office\Office??\  
XLSTART
```

where ?? is the version number of Excel.

### Microsoft PowerPoint

Delete the registry keys associated with the Time Matters PowerPoint Add-in, located at:

```
HKEY_LOCAL_MACHINE\SOFTWARE\  
Microsoft\Office\??\0\  
PowerPoint\AddIns\Time Matters
```

where ?? is the version number of PowerPoint.

### Adobe Acrobat Reader

Delete the file `tmpplugin.api` from the Reader `plug_ins` folder. This is typically:

```
C:\Program Files\Adobe\  
Reader ??\0\Reader\plug_ins\  
tmpplugin.api
```

where ?? is the version number of Adobe Reader.

## Microsoft Outlook

Unregister the files `adxloader.dll` and `tmoapi.dll` from Windows.

Click the Windows Start button and select **Run**. Type `cmd` and press ENTER. A command prompt window opens. At the command prompt, type each of the following commands and press ENTER:

```
regsvr32 /u "C:\Program Files\  
LexisNexis\Time Matters\  
adxloader.dll"
```

```
regsvr32 /u "C:\Program Files\  
LexisNexis\Time Matters\  
tmoapi.dll"
```

Replace the path with your Time Matters installation location if it is different than the above.

## Microsoft Internet Explorer

Step 1: Unregister the file `tmietb.dll` from Windows.

Click the Windows Start button and select **Run**. Type `cmd` and press ENTER. A command prompt window opens. At the command prompt, type the following command and press ENTER:

```
regsvr32 /u "C:\Program Files\  
LexisNexis\Time Matters\  
tmietb.dll"
```

Step 2: Delete the registry keys associated with the Time Matters Internet Explorer plugin.

**CAUTION:** Modifying the Windows Registry incorrectly can cause application errors. You should only modify the registry with the assistance of LexisNexis Customer Support.

Delete the following registry keys:

```
HKEY_CLASSES_ROOT\CLSID\  
{00F17ECE-12DA-46A0-B541-  
BDE4EB7DF027}
```

```
HKEY_LOCAL_MACHINE\SOFTWARE\  
Microsoft\Windows\  
CurrentVersion\Explorer\  
Browser Helper Objects\  
{00F17ECE-12DA-46A0-B541-  
BDE4EB7DF027}
```

Locate **BUT DO NOT DELETE** the following registry key:

```
HKEY_LOCAL_MACHINE\SOFTWARE\  
Microsoft\Internet Explorer\  
Toolbar
```

Inside this key, delete the following value:

```
{00F17ECE-12DA-46A0-B541-  
BDE4EB7DF027}
```

**Do not delete the key itself or any other values.**

## Mozilla Firefox

Delete the files `tmfftb.dll` and `ITMToolbar.xpt` from the components folder inside your Firefox installation folder. This is usually located at:

```
C:\Program Files\  
Mozilla Firefox\components
```

## Microsoft Word

Delete the file `TmWord.dot` (for Time Matters) or `PaWord.dot` (for Total Practice Advantage) from your Microsoft Word startup folder. This is usually located at:

```
C:\Program Files\  
Microsoft Office\Office??\  
STARTUP
```

where ?? is the version number of Word.

## Corel WordPerfect

**CAUTION:** Modifying the Windows Registry incorrectly can cause application errors. You should only modify the registry with the assistance of LexisNexis Customer Support.

Locate BUT DO NOT DELETE the following registry key:

```
HKEY_LOCAL_MACHINE\SOFTWARE\  
Corel\WordPerfect\??\Third Party
```

where ?? is the version number of WordPerfect.

Inside this registry key, delete the value DLL? with the following data:

```
C:\Program Files\LexisNexis\  
Time Matters\TMWP??.DLL
```

***Do not delete the key itself or any other values.***

## Uninstalling SQL Server

If you plan to install Time Matters again on the same computer, there is no need to uninstall SQL Server. You can simply use a management tool such as SQL Server Management Studio to delete the databases TimeMatters10 and TimeMatters10\_Tutor and the login Intmuser.

If you do need to uninstall SQL Server, use the Add or Remove Programs utility to uninstall Microsoft SQL components. If it is necessary to uninstall SQL Server manually, refer to the following information:

<http://support.microsoft.com/kb/909967>

A damaged installation of Microsoft SQL sometimes leaves unwanted components on the computer. Microsoft distributes a Windows Installer Cleanup Utility which may be of assistance. Information about the utility is available here:

<http://support.microsoft.com/kb/290301>